

RECORD OF PROCEEDINGS

Minutes of

Regular Meeting

Educational Service Center of Lorain County Governing Board

Held: Elyria, Ohio

Date: June 16, 2015

CALL TO ORDER

The Educational Service Center of Lorain County Governing Board held its Regular Meeting on Tuesday, June 16, 2015. The meeting was called to order by Mrs. Von Gunten at 4:00 P.M.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
Absent: Sero
Motion Carried

HEARING FROM THE PUBLIC

None.

BOARD MEMBERS REPORTS

None.

TREASURER'S REPORT

Mrs. Orseno updated the board on the condition of funds, receipts versus expenditures and investments.

TREASURER'S RECOMMENDATIONS: 15-331. It is recommended that the Board approve:

- a. Minutes of the regular meeting of the Board held on May 19, 2015.
- b. Financial report and condition of funds for May, 2015 as reviewed and read.
- c. Payment of May bills as described in the computer printout sheets.
- d. Investments as reviewed and read.
- e. To adopt Temporary Appropriations and Revenue Projections for the 2015-2016 fiscal year in the amount of 25% of initial fiscal year 2015 Appropriations (Permanent appropriation and revenue amounts will be adopted at the August meeting).
- f. To authorize the Treasurer to re-appropriate and adjust revenue and expense amounts as necessary prior to the end of the current fiscal year. (June 30, 2015)

Final Revenue Adjustments	
LERC	Change
Total 020 9030	\$ 208,396.08
 Grand Total	 \$ 208,396.08

Final Appropriation Adjustments	
LERC	Change
020 9030 Totals	\$ 1,038,218.49
 Grand Total	 \$ 1,038,218.49

Final Revenue Adjustments ESC of Lorain County	
Fund	Change
	\$ 424,367.29
001 0000	\$ 3,488.62
001 9003	\$ 36,009.66
001 9007	\$ 90,961.80
001 9008	\$ (70,771.51)
001 9009	\$ (11,113.88)
001 9013	\$ (2,806.99)
001 9015	\$ (37,462.58)
001 9018	\$ 205,282.89
001 9019	\$ 11,186.21

Final Appropriation Adjustments ESC of Lorain County	
Fund	Change
001 0000	\$ (528,984.02)
001 9003	\$ 3,488.62
001 9007	\$ (38,217.63)
001 9008	\$ 5,537.47
001 9009	\$ (18,534.81)
001 9010	\$ (99,245.77)
001 9013	\$ (13,819.77)
001 9014	\$ (6,285.83)
001 9015	\$ (3,910.12)
001 9018	\$ (62,096.20)

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001 9020	\$ 41,947.79	001 9019	\$ 205,282.89
014 9011	\$ (482.00)	001 9020	\$ (38,016.04)
014 9012	\$ 60,646.63	014 9011	\$ 44,276.62
014 9096	\$ 3,087.69	014 9012	\$ (43,183.30)
018 9000	\$ (20,000.00)	014 9013	\$ (4,977.86)
019 9013	\$ (2,000.00)	014 9096	\$ 15,313.49
019 9014	\$ 2,000.00	018 9000	\$ (11,753.95)
019 9015	\$ 1,475.00	019 9013	\$ (20,100.84)
019 9043	\$ 1,350.00	019 9014	\$ (15,484.25)
019 9044	\$ (5,372.00)	019 9015	\$ 1,368.01
022 9000	\$ 104.08	019 9029	\$ (2,908.08)
022 9099	\$ 208,396.08	019 9030	\$ (2,003.58)
026 9039	\$ 9,111.10	019 9043	\$ 1,400.26
439 9052	\$ 1,380.00	019 9044	\$ (719.45)
439 9053	\$ (7,200.00)	019 9115	\$ 4,271.78
451 0000	\$ 361.39	022 9000	\$ (23,266.32)
463 9814	\$ 2,913.00	022 9099	\$ (51.90)
463 9815	\$ 8,985.06	026 9039	\$ 1,127,851.51
499 9084	\$ 37,575.99	439 9046	\$ (122.37)
506 9014	\$ (35,643.46)	439 9049	\$ (80.40)
506 9015	\$ (500.00)	439 9050	\$ (16.25)
506 9314	\$ 1,077.13	439 9051	\$ (1,254.55)
516 9015	\$ 21,963.95	439 9052	\$ 6,933.69
516 9078	\$ (369,820.89)	439 9053	\$ (1,529.82)
516 9079	\$ 2,668.64	451 0000	\$ (7,200.00)
551 9715	\$ 19,048.89	463 9814	\$ 361.39
572 9040	\$ (96,826.03)	463 9815	\$ (1,029.27)
572 9041	\$ (6,027.24)	499 9084	\$ 8,985.06
572 9071	\$ (822.02)	499 9813	\$ (17,960.00)
587 9098	\$ (6,948.53)	499 9912	\$ (138.14)
587 9099	\$ (4,025.00)	506 9014	\$ 25,293.87
587 9914	\$ (4,222.26)	506 9015	\$ 42,356.54
587 9915	\$ (8,616.87)	516 9015	\$ 35,077.13
590 9915	\$ (2,174.30)	516 9078	\$ 29,352.77
599 9015	\$ 982.95	516 9079	\$ (95,539.82)
599 9914	\$ (61,626.94)	551 9715	\$ 2,668.64
599 9915	\$ 441,909.34	572 9040	\$ 19,048.89
Grand Total		572 9040	\$ 572 9041
		572 9071	\$ (3,683.13)
		587 9098	\$ 1,933.24
		587 9099	\$ (4,342.75)
		587 9914	\$ (3,750.00)
		587 9915	\$ (729.08)
		590 9915	\$ (9,116.87)
		599 9015	\$ 25,825.70
		599 9914	\$ 2,192.39
		599 9915	\$ 17,255.70
		Grand Total	\$ 498,832.68

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- g. To authorize the Treasurer to make the following Permanent Transfers:

\$ 1,147.96 from Endowment Fund (022-9000) to Curriculum Rotary (014-9011)
 \$ 352.04 from Endowment Fund (022-9000) to Gifted (014-9096)
 \$ 57,500.00 from Curriculum Rotary (014-9011) to General Fund (001-0000)
 \$ 8,985.06 from General Fund (001-0000) to Parent Mentor (499-9084)
 \$ 24,113.49 from Gifted (014-9096) to Project Search (001-9018)

- h. To authorize the Treasurer to make advances from the General Fund (001-0000) to the following funds over the fiscal year end. (All to be re-paid in July/August 2015):

Lorain Co. Detention Home	001-9009	\$27,246.66
Lorain Digital Academy	001-9019	\$21,799.10
3 rd Grade Reading	506-9015	\$26,582.82
OMNIE Grant	516-9015	\$ 1,469.47
SPDG	599-9914	\$ 6,003.08
ELD	587-9915	\$ 4,941.12
Early Learning Challenge	599-9015	\$ 1,920.70

Judy Maldonado moved, seconded by James Barnhart that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

SUPERINTENDENT'S REPORT

- State budget
- Final review Serving Forward 3.0
- Year-end report

SUPERINTENDENT'S RECOMMENDATIONS

1. GENERAL: 15-34

- a. To enter into a contract with the Lorain Court of Common Pleas, Domestic Relations Division, for Attendance Officers to serve Avon, Clearview, Columbia, Firelands, Keystone and Midview Schools at a cost of \$38,184 for the 2015-2016 school year.
- b. To enter into a contract with the Lorain Court of Common Pleas, Domestic Relations Division for Attendance Officers to serve Avon Lake, Oberlin, Sheffield/Sheffield Lake and Wellington Schools at a cost of \$38,184 for the 2015-2016 school year.
- c. To approve the agreement with Avon Lake City Schools to provide a Coordinator for Resident Educator Support for the 2015-2016 school year at a cost of \$3,200.
- d. To approve the agreement with Lorain County Community College and Dalia Shimek to provide LeanOhio training at \$850 per day for fiscal year 2016 to be paid from Curriculum Rotary fund (014-9011) provided we receive Local Government Efficiency Program scholarships.
- e. To approve the master service agreement with the North Coast Shared Service Alliance (NCSSA), effective July 1, 2015 through June 30, 2016.
- f. To enter into a contract with Social Thinking who will be providing the speaker, Renee Attaway, to present the workshop "Perspective Taking", on September 17, 2015 at a cost of \$3,000 plus expenses not to exceed \$1,000 to be paid through 014-9012.
- g. To approve an agreement with McGowan & Markling Co., L.P.A. to provide a School Law Hotline for the 2015-2016 school year with 10 pro bono hours of legal services and additional hours billed at a blended rate.

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- h. To approve a membership with Buckeye Association of School Administrators (BASA) for the 2015-2016 school year at a cost of \$1,048 to be paid through General Fund.
- i. To approve a membership for the superintendent with OESCA/AESA for the 2015-2016 school year at a cost of \$6,934 to be paid through General Fund.
- j. To approve a contract with the Ohio Association of Administrations of State and Federal Education Programs (OAASFEP) for rent and supplies at a total cost of \$5,700.
- k. To approve the resolution previously approved by the Columbia Local Schools determining impracticality of transporting students to private schools.

Judy Maldonado moved, seconded by Ken Kalina that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
 Absent: Sero
 Motion Carried

2. PERSONNEL: 15-35

- a. To employ **Brenda Booth**, as a Speech and Language Pathologist assigned to Avon Lake City Schools, on a 9-month contract, at Step 5 MA of the Teachers/SLP/Psychologists salary schedule, pro-rated to 2 days per week (\$17,085.75), effective August 19, 2015 through July 31, 2016. All costs to be paid by Avon Lake City Schools.
- b. To employ **Julie Bockmore**, as an Occupational Therapist assigned to Keystone Local Schools and the Early Learning Center, on a 9-month contract, at Step 3 MA of the Teachers/SLP/Psychologists salary schedule, effective August 19, 2015 through July 31, 2016.
- c. To employ **Chelsea Kaminski**, as an Occupational Therapist assigned to Amherst/Columbia/Oberlin schools, on a 9-month contract, at Step 2 MA of the Teachers/SLP/Psychologists salary schedule, effective August 19, 2015 through July 31, 2016.
- d. To employ **Elisa Rader**, as an Intervention Specialist assigned at the Early Learning Center, at Step 2 MA of the Teachers/SLP/Psychologists salary schedule, effective August 1, 2015 through July 31, 2016.
- e. To employ **Jane Hawks**, as a Special Education Supervisor assigned to Avon Lake City Schools, on a 10-month contract at Step 10 of the SPSUPV salary schedule, pro-rated to 3 days per week (33,472) effective September 1, 2015 through July 31, 2016. All costs to be paid by Avon Lake City Schools.
- f. To employ **Vincent Shoham**, as an ELL Coordinator assigned to Avon Lake City Schools, on a 9-month contract at Step 2 MA+15 of the Teachers/SLP/Psychologists salary schedule, effective August 19, 2015 through July 31, 2016. All costs to be paid by Avon Lake City Schools.
- g. To employ **Catherine Barman**, as an Intervention Specialist assigned to St. Mary School in Avon, 180 days at Step 0 MA of the Teachers/SLP/Psychologists salary schedule, effective August 25, 2015 through July 31, 2016. All costs to be paid by Avon Local Schools.
- h. To employ **Ann Klejka**, as an Educational Aide at the Early Learning Center, at Step 2 of the Educational Aide salary schedule, effective August 19, 2015 through July 31, 2017

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- i. To employ **Amanda Lewis**, as an Educational Aide at the Early Learning Center, at Step 1 of the Educational Aide salary schedule, effective August 19, 2015 through July 31, 2017.
- j. To employ **Mary Lou Kaminski**, Gifted Supervisor, effective August 3, 2015 through July 31, 2016 on a 10-month contract at Step 15 of the NWSUPV salary schedule.
- k. To suspend the classified contract of **Theresa Davis** and **Canda Papa**, Parent Mentors, pursuant to ORC 3319.172 and Board Policy 4131 due to lack of funding, effective June 30, 2015.
- l. To approve supplemental contracts for the following:
 - Jamie Maassen**, Coordinator Special Needs, for up to 10 additional days to be paid at her daily rate by submission of timesheets, effective from June 15 to July 31, 2015.
 - Kaitlyn Gray**, School Psychologist assigned to Avon Lake City Schools, for 8 additional days to be paid at her daily rate by submission of timesheets. All costs to be paid by Avon Lake City Schools.
 - Luigina Dinardo-Rose**, School Psychologist assigned to Avon Lake City Schools, for 8 additional days to be paid at her daily rate by submission of timesheets. All costs to be paid by Avon Lake City Schools.
 - Julie Coughlin**, Secretary, on an as needed basis, effective June 17, 2015 through July 31, 2015 to be paid at her current daily rate by submission of timesheets. All costs to be paid by SST and Gifted funds.

For additional work hours outside of the regular school day for Avon Preschool staff: **Mary Abfall**, **Jennifer Arnold**, **Stephanie Beck**, **JoAnne Doran**, **Linda Greene**, **Maria Greszler**, **Kathryn Hall**, **Elizabeth Koscho**, **Lois Krause**, **Linda Mangan**, **Kristin Ott**, **Debra Poprocki**, **Brandi Rush**, **Donna Pickett**, **Jessica Talbott**, **Stacy Vrbancic** and **Julia Wilmer** effective for the 2015-2016 school year. Additional hours will be paid at their hourly rate through the submission of timesheets, not to exceed 24 hours per staff member. All costs to be paid by Avon Local Schools.
- m. To revise resolution #15-31(b) **Catherine Kiewel**, Psychologist assigned to Elyria City Schools, to full-time (10 Months) 210 day contract.
- n. To rescind resolution #15-31(m) **Elisha Neely**, Social Worker assigned to Lorain City Schools, contract suspension and accept her resignation, effective July 31, 2015.
- o. To accept the resignation of **Kelly Baon**(Applegate), Teacher at the Early Learning Center, effective July 31, 2015.
- p. To accept the resignation of **Stephany Barhorst**, Educational Aide at the Early Learning Center, effective July 31, 2015.
- q. To accept the resignation of **Marla Ford**, Educational Aide, assigned to Avon Local Schools, effective July 31, 2015.
- r. To accept the resignation of **Julie Heath**, Intervention Specialist at the Early Learning Center, effective July 31, 2015.
- s. To accept the resignation of **Carla Jamieson**, Coordinator of Special Projects, assigned to Sheffield/Sheffield Lake Schools, effective July 31, 2015.
- t. To accept the resignations of **Jackie Plantner**, Early Learning & School Readiness Coordinator for State Support Team Region 2, effective July 31, 2015.

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- u. To establish salaries for staff members that are not on the salary schedules for the 2015-2016 contract year:

NAME		EFF DAT	POSITION
CONLEY, JACOB	\$8.93	7/1	P.T. Custodian
CALHOUN STEPHANIE	\$12.13	7/1	P.T. Project Secretary
CALHOUN STEPHANIE	\$11.22	7/1	P.T. Fingerprint Specialist
DAVIS, THERESA	\$13.36	8/1	9mo Parent Mentor
DENNIS, DEBORA	\$92,856	8/1	Special Ed Director Avon 210 days
DICKERSON, IRENE	\$23.22	7/1	Payroll Consultant
DYKE, DENNIS	\$25.00	7/1	ESC Computer Technician
****ERWINE, MOIRA	\$89,848	8/1	Senior Director School Improvement/Prof.Devel.
FAZIO, JENNIFER	\$41,586	8/1	10mo Presch.Supv Av.Lk.
FOREMAN, KAREN	\$68.67	8/1	P.T. Post Secondary Transition Consult
FRIEDT, DR. GARY	\$70,282	8/1	Dir Pupil Serv/Spec Ed - Sheffield 178 days
**GILLIAM, MIKE	\$38,760	8/1	Supv Bldg/Ground/On-line Learning Amherst
HARSHBERGER, VICKI	\$13.00	8/1	P.T. Para-Professional First Baptist
HENDERSON, GRAHAM	\$73,605	8/1	Lorain County Academy Director
****GIBBS, TRACEY	\$91,800	8/1	Sr. Direct SST Region 2
KIEWEL, CATHERINE	\$74,186.70	8/1	Psychologist - Elyria
KINCAID, JOYCE	\$13.00	8/1	P.T. Guidance Counselor First Baptist
**MILLER, KENDALL	\$82,769	8/1	Senior Director of Tech and Innovation
MURDOCK, DAN	\$84,694	8/1	230 Days Special Ed. Superv. Av. Lk. +1,000 PhD
**ORSENO, JILL	\$81,227	8/1	12mo Treasurer
PAPA, CANDA	\$13.36	8/1	9mo Parent Mentor
*RING, GREG	\$119,340	8/1	12mo Superintendent
SHANNON, DEB	\$48,620	7/1	12mo Executive Secretary
SHUMATE, KIM	\$23,607	8/1	Nurse Open door 180 days 6 hrs per day
TEITELBAUM, MARY	\$68,680	8/1	9mo Psychologist - Amherst +1,000 for PhD
THORNE, KAREN	\$12.37	7/1	P.T. DH Data Clerk
WOTOWIEC, JAMES	\$31.00	8/1	Transition Coordinator - Wellington
WUENSCH, SCOTT	\$101,397	7/1	12mo Techn.Systems Admin - Av. Lk

Board Paid Retirement

** 10%

*** 2.5%

****5.0%

*****7.5%

**Superintendent 100%
board paid pick-up*

Ken Kalina moved, seconded by Judy Maldonado that foregoing recommendations be approved.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes
Absent: Sero
Motion Carried

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NEW BUSINESS: 15-36

Change September meeting date to September 22, 2015 at Lorain County E.S.C.

ADJOURNMENT: 15-37

James Barnhart moved, seconded by Judy Maldonado that the meeting be adjourned at 4:55 p.m.

Roll Call: Barnhart-yes; Kalina-yes; Maldonado-yes; Von Gunten-yes

Absent: Sero

Motion Carried

President

Treasurer